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 Tax Clearance Certificate Number 0700/1/2018/A002513577

CUSTOMIZED TRAINING CALENDAR 1/2 WEEK(S)

- Note—Customised Training Calendar -means that our clients are free to choose any date, week or month and the programme (s) that conveniently suit them. ITC tailor designs any programme to meet the training needs or problems the organization is facing. As we re-develop training **Dates are open for clients to choose.**
- The 360 Degrees programmes are ITC new innovative training programmes which are robust and all-round in problem solving, these are problem-solution based. We will send you a Training Needs Analysis (TNA) or you just tell us problem areas then we design a training programme where practical solutions will be proffered.
- Please note that we have THOUSANDS of training courses that could not fit in the training calendar therefore tell us any other programme(s) that you want to train in.

PROGRAMMES ON HIGH DEMAND

CENTRE FOR PROFESSIONAL DEVELOPMENT

	Programme	Duration	Choose or Customise your Dates	Venue
***	ITC 360 DEGREES DISRUPTIVE THINKING & INNOVATION COURSE	1/2 Weeks	January – March April – June July – September October - December	Dubai, Seychelles SOUTH AFRICA
1	360 Degrees Projects Monitoring & Evaluation (PME) Step by Step guide	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho SA,Swaz,Lesotho
				SA,Swaz,Lesotho

2	360 Degrees Parliamentary Protocol and Procedures	1/2 Weeks	January – March July – September	April – June October - December	Dubai, Seychelles
3	360 Degrees Advanced Public Sector Procurement & Contract Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
4	360 Degrees Projects Monitoring & Evaluation (PME) Step by Step guide	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
					SA,Swaz,Lesotho

5	360 Degrees Ms Excel and Data Analysis	1/2 Weeks	January – March July – September	April – June October - December	Dubai, Seychelles
6	360 Degrees Intergrated Corporate Governance, Risk Compliance & King IV	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
7	360 Degrees IT Risk Management and Cyber Security	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
8	360 Degrees Tax Analysis and Revenue Forecast	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
9	360 Degrees Letters of Credit -Step by Step guide	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
10	Fundraising for Development Projects in Developing Countries	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
11	360 Degrees Developing a Modern Day Strategic Executive Personal Assistant	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles

12	360 Degrees Quality Assurance in Public Procurement & Contract Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
13	360 Degrees The role of Board of Directors in Financial oversight	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
14	360 Degrees Developing a comprehensive .ITRiskManagementand Cyber Security system	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
15	360 Degrees Advanced Financial Management in the Public Sector	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
16	360 Degrees Negotiation of Oil and Gas Contracts	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
					SA,Swaz,Lesotho

17	360 Degrees Organisational Performance through personal mastery for Personal Assistants and Executive Secretaries	1/2 Weeks	January – March April – June July – September October - December	Dubai, Seychelles
18	360 Degrees Occupational Health & Safety Management in the 21st Century	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
				SA,Swaz,Lesotho

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

Please continue...

19	360 Degrees Comprehensive strategy in Public Budgeting and Policy Analysis	1/2 Weeks	January – March April – June July – September October - December	Dubai, Seychelles
20	360 Degrees Developing comprehensive Rural Agribusiness and extension techniques	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

21	360 Degrees Information Security Risk & Controls - Best Practices	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
22	360 Degrees Pension Funds Governance Regulations and Best Practices	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
23	360 Degrees Employee engagement - Performance Management Solutions	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
24	360 Degree Building Spiritual Organizations	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
25	360 Degrees Innovation in Teaching & Assessment	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
26	360 Degrees Education Leadership & Management Innovation	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
27	360 Degrees Systems Thinking, Continuous Improvement and Creative Problem Solving	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
28	360 Degrees Improving Talent & Creating a Talent Strategy	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
29	360 Degrees Organization Leadership & Development in uncertain times	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
30	360 Degrees Methods of Enquiry in Organizations: Surviving Business Turmoil	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
31	360 Degrees Project Management for Public Utilities	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

PROJECT MANAGEMENT PROGRAMMES

	Programme	Duration	Choose or Customise your Dates		Venue
1	Computerized Project Management(CPM)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Project Portfolio Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
3	Financial and Project Management Programme(FPMP)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
4	Projects Monitoring & Evaluation (PME)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
5	Monitoring and Evaluation of Development and Community Projects(MEPE)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
6	Participatory Methods to Development Projects (ERP)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
7	Project Risk Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
8	Project Analysis and Design Programme (PAD)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
9	Project Appraisal and Development Planning (PADP)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
10	Value for Money Audits for Development Projects (VMDP)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
					SA,Swaz,Lesotho

11	Advanced Project Finance and Management	1/2 Weeks	January – March April – June	Dubai, Seychelles
12	Advanced Project Management (APM)	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
13	Project Management & Leadership Development	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
14	Project Proposal Writing and Fund Raising	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
15	Projects Finance and Disbursement -Donor funded Projects	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
16	Project Earned Value Management (EVM) Systems and Processes	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
17	Advanced Procurement and Stores Management	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
18	Goods and Equipment Procurement	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
19	Procurement for Donor Funded Projects	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

PUBLIC FINANCE, ECONOMIC MANAGEMENT and POLICY ANALYSIS PROGRAMMES

	Programme	Duration	Dates	Venue
1	Advanced Public Sector Financial Management	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,
2	Budgetary and Macroeconomic Analysis	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,
3	Advanced Macroeconomic Analysis Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,
4	Management of Domestic Debt Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,
5	Policy Analysis for Senior Managers	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,
6	Policy Development and Strategic Management	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai,

7	Public Budgeting and Policy Analysis	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
8	Statistical Analysis for Poverty Modelling & Analysis	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
9	Research Design, Methodology and Presentation Skills	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
10	Trade Negotiation Skills	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
11	Trade Policy Development and Macroeconomic Analysis	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
12	Utility Regulation and Strategic Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
13	Economic Policy Analysis and Development Research	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
14	Management and Analysis of PPPs	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
15	Performance Management in the Public Sector	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
16	Macro-economic Policy Analysis and Forecasting	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,

FINANCIALMANAGEMENTPROGRAMMES

	Programme	Duration	Dates		Venue
1	Advanced Auditing Programme	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Advanced Budgeting and Budgetary Control	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
3	Pension Fund and Investment Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
					SA,Swaz,Lesotho

4	Computer Auditing and Internal Controls				
5	Computerized Financial Modelling	1/2 Weeks	January – March	April – June	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
6	Credit Management, Monitoring and Control	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
7	Detecting & Controlling Money Laundering	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
8	Properties and Real Estate Management	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
9	Principles of Budgeting	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
10	Financial Management and Budgeting Control (Advanced)	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
11	Financial Analysis and Management	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
12	Financial Management in Public Sector (Advanced)	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
13	Budgeting Legal Framework	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
14	Financial Modelling and Forecasting	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
15	Internal Auditing and Accountability	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
16	Internal Financial Reporting Standards (IFRS)	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
17	Policy Linkages in the Budget Process	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
18	Supervision of Bank & Financial Institutions	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
19	Fraud Auditing and Forensic Accounting	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
20	Revenue Sources, Estimations & Expenditure Categories	1/2 Weeks	July – September	October - December	Dubai, Seychelles
		1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai, Seychelles
					SA,Swaz,Lesotho

1/2 Weeks

SA,Swaz,Lesotho

21	Program Based Budgeting	1/2 Weeks	January – March April – June	Dubai, Seychelles
21	Public Sector Budgeting Process	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
23	Measurement & Evaluation of MDAS	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

Administrative, PA and Seretarial Programmes

	Programme	Duration	Dates	Venue
1	Advanced Secretarial and Personal Assistants	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Advanced skills for executive Secretaries	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
3	Reception and Front desk Management	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
4	Management Development Programme for Secretaries and Administrators	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
5	Professional Executive Secretaries and Administrators Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
6	Planning and Management of Events	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
7	Advanced Secretarial and Executive Assistants	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
8	Data and records management Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
9	Advanced Computer Programme for Secretaries	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
10	Electronic Data and records management	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
11	Libraries and documentation Management Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

12	Advanced Desktop Publishing	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

COMPUTER AND INFORMATION TECHNOLOGY PROGRAMMES

	Programme	Duration	Dates	Venue
1	Advanced Computer Skills Development	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Advanced Database Management Programme - SAP3 Applications	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
3	Database Management Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
4	Advanced Management Information Systems	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
5	Computer and Software Management Skills	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
6	Computer Networking Administration	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
7	Information Technology and Management Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
8	Systems Analysis and Control Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
9	Introduction to IT Auditing	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
10	Internal Security Administration	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
11	ICT Policy & Regulation Management Programme	1/2 Weeks	January – March April – June July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles

12	Computer Registry Systems Programme	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
13	Wireless Network Security and Administration	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
14	IT Security Architecture Design Programme	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
15	VOIP Security Course	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles

Development Studies and Environment Programmes

	Programme	Duration	Dates		Venue
1	Fundraising for Development Projects	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Communication, Research & Presentation Skills	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
3	Conflict Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
4	Disaster Preparedness and Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
5	Drought and Food Security Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
6	Public Administration Programme	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
	Agriculture Extension Service Delivery and Techniques	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
8	Developing and Implementing Environmental Management System (EMS)	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
9	Gender Development and Empowerment	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai,
	Agriculture Management and Rural	1/2 Weeks			SA,Swaz,Lesotho

		1/2 Weeks	January – March	April – June	Dubai,
11	Research Methods for Agriculture & Rural	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
12	Renewable Energy and sustainable resource	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
13	Youth Empowerment & Development	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
14	Regulatory Frameworks for Environmental Management and Planning	1/2 Weeks	January – December		SA,Swaz,Lesotho
					Dubai,
15	Ecosystem and Biodiversity Management	1/2 Weeks	January – December		SA,Swaz,Lesotho
			January – December		Dubai, Seychelles
16	Environmental Auditing and Impact Assessment	1/2 Weeks	January – December		SA,Swaz,Lesotho
			January – December		Dubai, Seychelles
17	Management of Urban Housing	1/2 Weeks	January – December		SA,Swaz,Lesotho
			January – December		Dubai, Seychelles
18	Urban Energy and Water supply Management	1/2 Weeks	January – December		SA,Swaz,Lesotho
			January – December		Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

Executive and Leadership Development Programmes

	Programme	Duration	Dates		Venue
1	Advanced Leadership development Programme	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
2	Advanced Planning & Strategic Management	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
3	Organizational Restructuring and Change Management	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
4	Enhancing Local government service delivery	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,
5	Management Advancement Programme	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai,

6	Advanced Public Administration and Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
7	Public Relations Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
8	Strategic Leadership skills for Managers	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
9	Strategic Women Leadership Development Programme	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
10	Supervisory and Operations Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
11	Corporate governance and Organization development	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,
12	Leadership and Team Development for Managerial Success	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Leso Dubai,

Health Management Programmes

1	HIV/AIDS Management Systems	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Healthcare Financial Accounting Systems	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
3	Health Economics and Financing	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
4	Health Management and Planning	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
5	Human Resources for Health	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
6	Solid Waste Management and Environmental Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
7	Community Water Supply Management	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles
8	Research, Monitoring and Evaluation of HIV/AIDS Programmes	1/2 Weeks	January – March July – September	April – June October - December	SA,Swaz,Lesotho Dubai, Seychelles

9	HIV/AIDS Combating and Support Systems	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai, Seychelles
10	HIV/AIDS Counselling & Youth Sexuality	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October - December	Dubai, Seychelles
11	Management of HIV/AIDS in the workplace	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
		1/2 Weeks	July – September	October - December	Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

Human Resources Management Programmes

	Programme	Duration	Dates		Venue
1	Advanced Human Resources Development	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
2	Computerized Human Resource Management	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
3	Developing Internal Training System	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
4	Grievance Handling and HR Management	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
5	Skills Auditing and Training Needs Analysis	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
6	Human Resource Management and	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
7	Strategic Human Resource Management	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
8	Human Resources management and	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
9	Succession Planning and Strategic Human	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles

10	Workplace counselling and employee welfare	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
11	Labor Relations and Conflict management	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
12	Management of the Training Function	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
13	Computerized Payroll Administration and	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
14	People Management Skills in a technical	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

International Relations Programmes

	Programme	Duration	Dates	Venue
1	Political Conflicts and Negotiated Settlements	1/2 Weeks	January – March April – June July – September October – December July – September October - December	SA,Swaz,Lesotho Dubai, Seychelles
2	Defence Policy and Strategic Planning	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
3	Globalisation and International Relations	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
4	Pre and Post Conflict Counselling for	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
5	Foreign Policy and Diplomatic Relations	1/2 Weeks	January – March April – June July – September October – December	SA,Swaz,Lesotho Dubai, Seychelles
6	International Trade Protocols and Conventions	1/2 Weeks	January – March April – June	SA,Swaz,Lesotho

			July – September	October – December	Dubai, Seychelles
7	Climate Change and International Cooperation	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
8	International Law and Human Rights	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
9	Theory and Practice of Diplomacy	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
10	Multilateral and Bilateral Diplomacy	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles
10	Multilateral and Bilateral Diplomacy	1/2 Weeks	January – March	April – June	SA,Swaz,Lesotho
			July – September	October – December	Dubai, Seychelles

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

GENESIS 1:31 ... AND BEHOLD IT WAS VERY GOOD !

