



526 Constantia Office Park, 16th Rd Midrand, South Africa
admin@internationaltrainersconsultants.com
info@internationaltrainersconsultants.com
www.internationaltrainersconsultants.com
+27677572159/+27735117980

Company Registration Number 2018/611269/07
Tax Clearance Certificate Number 0700/1/2018/A002513577

CUSTOMIZED TRAINING CALENDAR 1/2 WEEK(S)

- **Note—Customised Training Calendar -means that our clients are free to choose any date, week or month and the programme (s) that conveniently suit them. ITC tailor designs any programme to meet the training needs or problems the organization is facing. As we re-develop training **Dates are open for clients to choose.****
- **The 360 Degrees programmes are ITC new innovative training programmes which are robust and all-round in problem solving, these are problem-solution based. We will send you a Training Needs Analysis (TNA) or you just tell us problem areas then we design a training programme where practical solutions will be proffered.**
- **Please note that we have THOUSANDS of training courses that could not fit in the training calendar therefore tell us any other programme(s) that you want to train in.**

FEE STRUCTURE

OUR FEES ARE STRUCTURED ACCORDING TO WHETHER TRAINING IS DONE IN AFRICA OR OVERSEAS OR EXOTIC VENUES, WHETHER ITS 1 OR 2 WEEKS AND ALSO WHETHER ITS TOP EXECUTIVE DELEGATES TRAINING. WE HAVE REDUCED FEES FOR 2 WEEKS PROGRAMS

PROGRAMMES ON HIGH DEMAND

CENTRE FOR PROFESSIONAL DEVELOPMENT

| | Programme | Duration | Choose or Customise your Dates | | Venue |
|-----|---|-----------|--------------------------------|---------------------------|-------------------|
| *** | ITC 360 DEGREES DISRUPTIVE THINKING & INNOVATION COURSE | 1/2 Weeks | January – March | April – June | Dubai, Seychelles |
| | | | July – September | October - December | SA, Mauritius |
| 1 | 360 Degrees Projects Monitoring & Evaluation (PME) Step by Step guide | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | SA,Swaz,Lesotho |
| 2 | 360 Degrees Parliamentary Protocoland Procedures | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 3 | 360 Degrees Advanced Public Sector Procurement & Contract Management | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 4 | 360 Degrees Projects Monitoring & Evaluation (PME) Step by Step guide | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| | | | | | SA,Swaz,Lesotho |
| 5 | 360 Degrees Ms Excel and Data Analysis | 1/2 Weeks | January – March | April – June | Dubai, Seychelles |
| | | | July – September | October - December | |
| 6 | 360 Degrees Intergrated Corporate Governance, Risk Compliance & King IV | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 7 | 360 Degrees IT Risk Management and Cyber Security | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 8 | 360 Degrees Tax Analysis and Revenue Forecast | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 9 | 360 Degrees Letters of Credit -Step by Stepguide | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 10 | Fundraising for Development Projects inDeveloping Countries | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |
| 11 | 360 Degrees Developing a Modern DayStrategic Executive Personal | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, Seychelles |

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| 12 | 360 Degrees Quality Assurance in Public Procurement & Contract Management | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 13 | 360 Degrees The role of Board of Directors in Financial oversight | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 14 | 360 Degrees Developing a comprehensive .IT Risk Management and Cyber Security system | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 15 | 360 Degrees Advanced Financial Management in the Public Sector | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 16 | 360 Degrees Negotiation of Oil and Gas Contracts | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 17 | 360 Degrees Organisational Performance through personal mastery for Personal Assistants and Executive Secretaries | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 18 | 360 Degrees Occupational Health & Safety Management in the 21 st Century | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| | | | | SA,Swaz,Lesotho |

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

Engineering Courses – Electricity, Oil, Gas, Water & Transport

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| 1 | 360 Degrees Quality Energy Management with Transition Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | 360 Degrees Transition Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | 360 Degrees Intelligent Production Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | 360 Degrees Mechanical Engineering for Static Equipment | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 5 | 360 Degrees Mechanical Engineering for Static and Rotating Equipment | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 6 | 360 Degrees Onshore Pipeline Engineering- Design Construction & Maintenance | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 7 | 360 Degrees Offshore Pipeline Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 8 | 360 Degrees Better Energy Management with Transition Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 9 | 360 Degrees Applied Reservoir Engineering and Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

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| 10 | 360 Degrees Geographical Information Systems(GIS) Application in Transportation Systems Engineering & Planning | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 11 | 360 Degrees Economic & Technical Evaluations in Engineering & Maintenance Projects | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |

Engineering Courses – Electricity, Oil, Gas, Water & Transport

| | Programme | Duration | Choose or Customise your Dates | | Venue |
|----|--|-----------|---|--|-------------------|
| 12 | 360 Degrees Intelligent Transportation Systems Architecture, Engineering Processes & Standards | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 13 | 360 Degrees Megaproject Management in Traffic Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 14 | 360 Degrees The Future of HR: Re-engineering the Employee & Learning Experience | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 15 | 360 Degrees DeepWater Riser Engineering | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 16 | 360 Degrees Energy Sustainability | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 17 | 360 Degrees Photovoltaic (PV) & Energy Storage for Engineers | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 18 | 360 Degrees Understanding the Future of Energy | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 19 | 360 Degrees Wind Energy Safety – Planning & Response | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 20 | 360 Degrees Intelligent Financing of Energy Projects | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 21 | 360 Degrees Oil, Gas and Energy Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 22 | 360 Degrees Renewable Energy Development & Market Strategies | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |

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| 23 | 360 Degrees Process Plant Optimisation & Energy Conservation | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
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ALSO CURRENTLY ON DEMAND

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| 19 | 360 Degrees Comprehensive strategy in PublicBudgeting and Policy Analysis | 1/2 Weeks | January – March July – September | April – June October - December | Dubai, Seychelles |
| 20 | 360 Degrees Developing comprehensive Rural Agribusiness and extension techniques | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

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| 21 | 360 Degrees Information Security Risk & Controls - Best Practices | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 22 | 360 Degrees Pension Funds Governance Regulations and Best Practices | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 23 | 360 Degrees Employee engagement - Performance Management Solutions | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 24 | 360 Degree Building Spiritual Organizations | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 25 | 360 Degrees Innovation in Teaching & Assessment | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 26 | 360 Degrees Education Leadership & Management Innovation | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 27 | 360 Degrees Systems Thinking, ContinuousImprovement and Creative Problem Solving | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
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| 28 | 360 Degrees Improving Talent & Creating a Talent Strategy | 1/2 Weeks | January – March July – September | April – June October - December | Dubai, Seychelles |
| 29 | 360 Degrees Organization Leadership & Development in uncertain times | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 30 | 360 Degrees Methods of Enquiry in Organizations: Surviving Business Turmoil | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 31 | 360 Degrees Project Management for Public Utilities | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 32 | 360 Degrees Smart Cities for Sustainable Development | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 23 | 360 Degrees Strategy and High Impact Leadership | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 34 | 360 Degrees Living with Critical Thinking, Creativity and Innovation | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 31 | 360 Degrees Budget Preparation, allocation and Cost Control | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 30 | 360 Degrees Commercial and Business Contracts | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

CENTRE FOR PROFESSIONAL DEVELOPMENT

PROJECT MANAGEMENT PROGRAMMES

| | Programme | Duration | Choose or Customise your Dates | | Venue |
|----|--|-----------|---|--|--------------------------------------|
| 1 | Computerized Project Management(CPM) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Project Portfolio Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | Financial and Project Management Programme(FPMP) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | Projects Monitoring & Evaluation (PME) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 5 | Monitoring and Evaluation of Developmentand Community Projects(MEPE) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 6 | Participatory Methods to DevelopmentProjects (ERP) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 7 | Project Risk Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 8 | Project Analysis and Design Programme (PAD) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 9 | Project Appraisal and Development Planning(PADP) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 10 | Value for Money Audits for DevelopmentProjects (VMDP) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
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| 11 | Advanced Project Finance and Management | 1/2 Weeks | January – March April – June | Dubai, Seychelles |
| 12 | Advanced Project Management (APM) | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 13 | Project Management & Leadership Development | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 14 | Project Proposal Writing and Fund Raising | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 15 | Projects Finance and Disbursement -Donor funded Projects | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 16 | Project Earned Value Management (EVM) Systems and Processes | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 17 | Advanced Procurement and Stores Management | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 18 | Goods and Equipment Procurement | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 19 | Procurement for Donor Funded Projects | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |

PUBLIC FINANCE, ECONOMIC MANAGEMENT and POLICY ANALYSIS PROGRAMMES

| | Programme | Duration | Dates | Venue |
|---|---|-----------------|---|--------------------------|
| 1 | Advanced Public Sector Financial Management | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |
| 2 | Budgetary and Macroeconomic Analysis | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |
| 3 | Advanced Macroeconomic Analysis Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |
| 4 | Management of Domestic Debt Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |
| 5 | Policy Analysis for Senior Managers | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |
| 6 | Policy Development and Strategic Management | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesoth Dubai, |

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| 7 | Public Budgeting and Policy Analysis | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 8 | Statistical Analysis for Poverty Modelling & Analysis | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, Seychelles |
| 9 | Research Design, Methodology and Presentation Skills | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 10 | Trade Negotiation Skills | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 11 | Trade Policy Development and Macroeconomic Analysis | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 12 | Utility Regulation and Strategic Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 13 | Economic Policy Analysis and Development Research | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 14 | Management and Analysis of PPPs | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 15 | Performance Management in the Public Sector | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |
| 16 | Macro-economic Policy Analysis and Forecasting | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, |

FINANCIAL MANAGEMENT PROGRAMMES

| | Programme | Duration | Dates | | Venue |
|---|--|-----------|---|--|-------------------------------------|
| 1 | Advanced Auditing Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, Seychelles |
| 2 | Advanced Budgeting and Budgetary Control | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, Seychelles |
| 3 | Pension Fund and Investment Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesoth Dubai, Seychelles |
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| 4 | Computer Auditing and Internal Controls | | | | |
| 5 | Computerized Financial Modelling | 1/2 Weeks | January – March | April – June | |
| 6 | Credit Management, Monitoring and Control | 1/2 Weeks | January – March | April – June | |
| 7 | Detecting & Controlling Money Laundering | 1/2 Weeks | January – March | April – June | |
| 8 | Properties and Real Estate Management | 1/2 Weeks | January – March | April – June | |
| 9 | Principles of Budgeting | 1/2 Weeks | January – March | April – June | |
| 10 | Financial Management and Budgeting Control (Advanced) | 1/2 Weeks | January – March | April – June | |
| 11 | Financial Analysis and Management | 1/2 Weeks | January – March | April – June | |
| 12 | Financial Management in Public Sector (Advanced) | 1/2 Weeks | January – March | April – June | |
| 13 | Budgeting Legal Framework | 1/2 Weeks | January – March | April – June | |
| 14 | Financial Modelling and Forecasting | 1/2 Weeks | January – March | April – June | |
| 15 | Internal Auditing and Accountability | 1/2 Weeks | January – March | April – June | |
| 16 | Internal Financial Reporting Standards (IFRS) | 1/2 Weeks | January – March | April – June | |
| 17 | Policy Linkages in the Budget Process | 1/2 Weeks | January – March | April – June | |
| 18 | Supervision of Bank & Financial Institutions | 1/2 Weeks | January – March | April – June | |
| 19 | Fraud Auditing and Forensic Accounting | 1/2 Weeks | January – March | April – June | |
| 20 | Revenue Sources, Estimations & Expenditure Categories | 1/2 Weeks | January – March | April – June | |
| | | | July – September | October - December | |

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| 21 | Program Based Budgeting | 1/2 Weeks | January – March | April – June | Dubai, Seychelles |
| 21 | Public Sector Budgeting Process | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 23 | Measurement & Evaluation of MDAS | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

Administrative, PA and Seretarial Programmes

| | Programme | Duration | Dates | | Venue |
|----|---|-----------|---|--|--------------------------------------|
| 1 | Advanced Secretarial and Personal Assistants | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Advanced skills for executive Secretaries | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | Reception and Front desk Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | Management Development Programme for Secretaries and Administrators | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 5 | Professional Executive Secretaries and Administrators Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 6 | Planning and Management of Events | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 7 | Advanced Secretarial and Executive Assistants | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 8 | Data and records management Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 9 | Advanced Computer Programme for Secretaries | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 10 | Electronic Data and records management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 11 | Libraries and documentation Management Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

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| 12 | Advanced Desktop Publishing | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

COMPUTER AND INFORMATION TECHNOLOGY PROGRAMMES

| | Programme | Duration | Dates | Venue |
|----|--|-----------------|---|--------------------------------------|
| 1 | Advanced Computer Skills Development | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Advanced Database Management Programme - SAP3 Applications | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | Database Management Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | Advanced Management Information Systems | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 5 | Computer and Software Management Skills | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 6 | Computer Networking Administration | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 7 | Information Technology and Management Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 8 | Systems Analysis and Control Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 9 | Introduction to IT Auditing | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 10 | Internal Security Administration | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 11 | ICT Policy & Regulation Management Programme | 1/2 Weeks | January – March April – June July – September October - December | SA,Swaz,Lesotho Dubai, Seychelles |

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| 12 | Computer Registry Systems Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 13 | Wireless Network Security and Administration | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 14 | IT Security Architecture Design Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 15 | VOIP Security Course | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

Development Studies and Environment Programmes

| | Programme | Duration | Dates | | Venue |
|---|---|-----------|---|--|---|
| 1 | Fundraising for Development Projects | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Communication, Research & Presentation Skills | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 3 | Conflict Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 4 | Disaster Preparedness and Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 5 | Drought and Food Security Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 6 | Public Administration Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| | Agriculture Extension Service Delivery and Techniques | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 8 | Developing and Implementing Environmental Management System (EMS) | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 9 | Gender Development and Empowerment | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| | Agriculture Management and Rural | 1/2 Weeks | | | SA,Swaz,Lesotho |

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| | | 1/2 Weeks | January – March | April – June | Dubai, |
| 11 | Research Methods for Agriculture & Rural | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 12 | Renewable Energy and sustainable resource | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 13 | Youth Empowerment & Development | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 14 | Regulatory Frameworks for Environmental Management and Planning | 1/2 Weeks | January – December | | SA,Swaz,Lesotho |
| | | | | | Dubai, |
| 15 | Ecosystem and Biodiversity Management | 1/2 Weeks | January – December | | SA,Swaz,Lesotho |
| | | | January – December | | Dubai, Seychelles |
| 16 | Environmental Auditing and Impact Assessment | 1/2 Weeks | January – December | | SA,Swaz,Lesotho |
| | | | January – December | | Dubai, Seychelles |
| 17 | Management of Urban Housing | 1/2 Weeks | January – December | | SA,Swaz,Lesotho |
| | | | January – December | | Dubai, Seychelles |
| 18 | Urban Energy and Water supply Management | 1/2 Weeks | January – December | | SA,Swaz,Lesotho |
| | | | January – December | | Dubai, Seychelles |

CENTRE FOR

PROFESSIONAL DEVELOPMENT

Executive and Leadership Development Programmes

| | Programme | Duration | Dates | | Venue |
|---|--|-----------------|-------------------------|---------------------------|-----------------|
| 1 | Advanced Leadership development Programme | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 2 | Advanced Planning & Strategic Management | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 3 | Organizational Restructuring and Change Management | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 4 | Enhancing Local government service delivery | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |
| 5 | Management Advancement Programme | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October - December | Dubai, |

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| 6 | Advanced Public Administration and Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 7 | Public Relations Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 8 | Strategic Leadership skills for Managers | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 9 | Strategic Women Leadership Development Programme | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 10 | Supervisory and Operations Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 11 | Corporate governance and Organization development | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |
| 12 | Leadership and Team Development for Managerial Success | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, |

Health Management Programmes

| | | | | | |
|---|---|-----------|---|--|--------------------------------------|
| 1 | HIV/AIDS Management Systems | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Healthcare Financial Accounting Systems | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | Health Economics and Financing | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | Health Management and Planning | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 5 | Human Resources for Health | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 6 | Solid Waste Management and Environmental Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 7 | Community Water Supply Management | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |
| 8 | Research, Monitoring and Evaluation of HIV/AIDS | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho Dubai, Seychelles |

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| | Programmes | | | |
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| 9 | HIV/AIDS Combating and Support Systems | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 10 | HIV/AIDS Counselling & Youth Sexuality | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 11 | Management of HIV/AIDS in the workplace | 1/2 Weeks | January – March July – September | April – June October - December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| | | 1/2 Weeks | | | |

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

Human Resources Management Programmes

| | Programme | Duration | Dates | | Venue |
|---|---|-----------------|---|--|-------------------|
| 1 | Advanced Human Resources Development & Personnel Management | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 2 | Computerized Human Resource Management | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 3 | Developing Internal Training System | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 4 | Grievance Handling and HR Management | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 5 | Skills Auditing and Training Needs Analysis | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 6 | Human Performance in the Energy Sector | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| 7 | Strategic Human Resource Management | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho |
| | | | | | Dubai, Seychelles |
| | | | January – March | April – June | SA,Swaz,Lesotho |

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|---|---|-----------|-------------------------|---------------------------|-------------------|
| 8 | The Future Changes in Human Resources | 1/2 Weeks | July – September | October – December | Dubai, Seychelles |
| 9 | Succession Planning and Strategic Human Resources | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |

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|----|---|-----------|---|--|--------------------------------------|
| 10 | Workplace counselling and employee welfare | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 11 | Labor Relations and Conflict management | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 12 | Management of the Training Function | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 13 | Computerized Payroll Administration | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 14 | People Management Skills in a technical Environment | 1/2 Weeks | January – March July – September | April – June October – December | SA,Swaz,Lesotho Dubai, Seychelles |

**CENTRE FOR
PROFESSIONAL DEVELOPMENT**

International Relations Programmes

| | Programme | Duration | Dates | Venue |
|---|--|-----------------|---|--------------------------------------|
| 1 | Political Conflicts and Negotiated Settlements | 1/2 Weeks | January – March July – September July – September October – December July – September October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 2 | Defence Policy and Strategic Planning | 1/2 Weeks | January – March July – September July – September October – December July – September October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 3 | Globalisation and International Relations | 1/2 Weeks | January – March July – September July – September October – December July – September October – December | SA,Swaz,Lesotho Dubai, Seychelles |
| 4 | Pre and Post Conflict Counselling for | 1/2 Weeks | January – March July – September July – September October – December July – September October – December | SA,Swaz,Lesotho Dubai, Seychelles |

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|---|---|-----------|-------------------------|---------------------------|-------------------|
| 5 | Foreign Policy and Diplomatic Relations | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| 6 | International Trade Protocols and Conventions | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |

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|----|--|-----------|-------------------------|---------------------------|-------------------|
| | | | July – September | October – December | Dubai, Seychelles |
| 7 | Climate Change and International Cooperation | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| 8 | International Law and Human Rights | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| 9 | Theory and Practice of Diplomacy | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| 10 | Multilateral and Bilateral Diplomacy | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| 10 | Multilateral and Bilateral Diplomacy | 1/2 Weeks | January – March | April – June | SA,Swaz,Lesotho |
| | | | July – September | October – December | Dubai, Seychelles |
| | | | | | |

CENTRE FOR PROFESSIONAL DEVELOPMENT

GENESIS 1:31 ... AND BEHOLD IT WAS VERY GOOD !

